APPLICATION FOR BUSINESS LICENSE

RETURN COMPLETED APPLICATION AND ENCLOZE $30.00 LICENSE FEE CHECK MADE PAYABLE TO:

CITY OF MERCER ISLAND
9611 SE 36TH STREET
MERCER ISLAND, WA 98040-3732

For additional information call: (206) 275-7783

Receipt # ____________________________
Application Date ____________________________
Issuance Date ____________________________
License Number ____________________________

**WASHINGTON STATE DEPARTMENT OF REVENUE REGISTRATION (UBI) # ____________________________
BUSINESS NAME ____________________________
MAILING ADDRESS ____________________________
CITY ____________________________ STATE ______ ZIP ________ PHONE ____________________________
ADDRESS OF PHYSICAL LOCATION OF BUSINESS IF OTHER THAN ABOVE: ____________________________ PHONE ____________________________

NATURE OF BUSINESS ____________________________ # OF EMPLOYEES ________

BUSINESS CLASSIFICATION:

☐ HOME OCCUPATION (business conducted within a home).
☐ Resident Commercial Business (business conducted from place of business located in the non-residential zone of Mercer Island). Square footage of business ________________.
☐ Non-Resident Commercial Business (business conducted from place of business located outside of Mercer Island).
☐ Temporary Business (business conducted for period of less than one month).
☐ Master Exhibitor’s License (available for sponsors of carnivals, exhibitions or like events not extending more than 7 days).

OWNERSHIP IS: ☐ Sole Proprietorship ☐ Partnership ☐ Corporation ☐ LLC

PRINCIPAL(S) ____________________________

The undersigned hereby applies for a business license in accordance with the foregoing information, under and pursuant to Mercer Island City Code section 5.01, and hereby certifies the information contained herein as true and correct to the best of the applicant’s knowledge and belief.

SIGNATURE OF APPLICANT ____________________________

PRINTED NAME ____________________________

NOTE: Contractors please complete and sign the reverse side
Washington State Contractors License Number

Effective Date ____________________________ Expiration Date ____________________________

AFFIDAVIT OF ELIGIBILITY FOR BUSINESS LICENSE

I/We, the undersigned, have read and understand the provisions of MICC section 5.01.130 below. I/We, the undersigned, do hereby certify that the provisions of MICC section 5.01.130 do not apply to myself or any of my servants, agents or employees. I/We, the undersigned, do hereby certify that it is understood that if the provisions of MICC section 5.10.130 do apply, the business license may be denied, suspended or revoked. I/We, the undersigned, do hereby certify, under penalty of perjury, that the information furnished herein and in connection with the application for a business license is true and correct to the best of my knowledge, information and belief.

SIGNATURE OF APPLICANT ____________________________ DATE ______________

MERCER ISLAND CITY CODE Section 5.01.130 – Denial, suspension or revocation of licenses.

A. Revocation by City Clerk. The City Clerk shall have the right to revoke and suspend any license at any time on the following grounds:
   1. That the license was procured by fraud or false representation of facts;
   2. That the applicant or licensee or any of his servants, agents or employees, while acting within the scope of their employment, has violated or failed to comply with any of the ordinances of the city; provided that this section of said violations are corrected within a period of thirty (30) days from the date of the violation or when said violations are deemed not significant by the City Clerk; or said violations are deemed not significant by the City Clerk; or
   3. That the licensee or any of his servants, agents or employees has been convicted of either a felony or misdemeanor involving moral turpitude, or involving fraud or an attempt or defraud while acting within the scope of their employment;
   4. Conviction of a violation of any provision of this title shall be prima facie evidence to warrant suspension or revocation of the license.

The City Clerk, upon finding that one or more of the above cited conditions exist, shall suspend the business license for a period of thirty (30) days in case of a first violation and revoke the business license in cases involving a second violation.

FOR CITY USE ONLY

DEVELOPMENT SERVICES AND PUBLIC SAFETY REVIEW

1. ZONING ____________________________ 9. COMMENTS ____________________________
2. PARKING ____________________________
3. SIGNS ____________________________
4. TYPE OF CONSTRUCTION ____________________________
5. OCCUPANCY GROUP ____________________________
6. AREA (Sq. ft.) ____________________________
7. NUMBER OF STORIES ____________________________
8. OCCUPANT LOAD ____________________________

Following information sent:

   a. Home occupation information ____________________________
   b. Other ____________________________

   FINAL APPROVAL

FIRE CODE OFFICIAL ____________________________ DATE ____________________________

CODE OFFICIAL ____________________________

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