"Over the Counter" or "Same Day" permits

This permit type is issued over the counter at the permit center or online at MyBuildingPermit.com for the following types of work:

- **Minor Mechanical, Electrical, and Plumbing permits**: Minor work includes most all mechanical, electrical, and plumbing work associated with a single family residence. For multi-family and commercial projects these permits are limited to minor projects that include but are not limited to repairing and replacing electrical appliances, adding receptacles, adding water heaters, and replacing furnaces.

- **Residential Re-roof permits for Single Family**: Limited to roof replacements with like material.

- **Simple Building permits**: “Simple” building permits include decks, interior alterations, new window installations, and similar projects that require less than 1/2 hour of plan review. These projects are issued over the counter on Mondays, Wednesdays, and Fridays from 10-11 am at the permit center. [Click here](#) for more information about this program.)