The City of Mercer Island top operational priorities, have and will continue to be maintaining essential functions.

- Ensuring continuity of police and fire operations.
- Keeping the roads open and safe.
- Maintaining our utilities and the associated utilities infrastructure.
- Ensuring the City has the resources to support these essential functions in anticipation of a prolonged event.
February 29

- King County Public Health announced first confirmed death due to COVID-19 in the United States.
- Two additional cases of COVID-19 announced
- State of Emergency declared by Governor Inslee
Timeline of Actions

March 2

• City Leadership Team began implementing the City’s Continuity of Operations Plan.
  o Ensuring essential functions could be met and maintained
  o Supply levels, building operations etc.
  o Staff and community safety
  o Educating staff on new procedures and implementing immediately
  o Enhanced communications – in all ways possible
  o Working with local, regional, federal partners and more

• King County Executive Dow Constantine signed Emergency Declaration
Timeline of Actions

March 3 – 4

- Thrift Shop closes and reopens for cleaning out of an abundance of caution, due to a suspected but not confirmed case of COVID-19.
March 4

- City announced cancellation of Planning Commission (3/4) and Parks & Recreation Commission (3/5) meetings and Friday Night Film event (3/6)
March 5

- Mercer Island Proclamation of Local Emergency
  - Allows the City to act quickly and streamlines processes for securing supplies, equipment and contracts for services.

- Emergency Operations Center (EOC) activated to Level 3 (monitoring)
  - Provides a structure that allows staff to work effectively in managing the emergency. Also provides a structure for communication.
March 5-6

- Luther Burbank Admin Building closes and reopens for cleaning out of an abundance of caution due to a suspected, but not confirmed case of COVID-19
Timeline of Actions

March 6

- City announced cancellation of all major public meetings through 3/20
- Public meeting cancellation likely to be extended
- Staff are working on strategies to allow for remote meetings
March 9

- City cancels all recreation programs and events through April 12 and MICEC closes to the public
- Many staff begin telecommuting
  - This is not only for the community’s health but to also ensure that we will have healthy staff available to continue supporting and delivering essential functions of the City.
March 10

- Luther Burbank Admin Building closed to the public and Youth and Family Services modifies counseling services
Timeline of Actions

March 11

• Governor announces three-county ban on events with 250+ people
• Public Health – Seattle and King County issued an Order prohibiting events with fewer than 250 people unless appropriate steps are taken to minimize risk
• Thrift Shop announces modified retail hours beginning 3/13
• MISD announces school closure beginning 3/13
Today

• City announces closure of City Hall to the public beginning March 13
We are prepared.

We are adapting daily.

We are utilizing team members creatively to address emerging needs.

We are stewarding resources thoughtfully.

Thank you to the staff, I am so proud of the work they have done and the commitment they have demonstrated to serve this community.

Thank you to the community for your partnership and support.

March 12, 2020
Communications

• Constant communication with local organizations.
• Working with the Chamber of Commerce on ways to support small businesses.
  o We will continue to promote services and programs available to our business community.
  o Shop local!
• Continue to provide updates via City website and social media sites.
• Schedule additional briefings to keep you informed.
Fire Department

- What MIFD is doing.
- What do we know?
- What can you do?
- Questions from citizens
Police Department

- Personal hygiene / sick leave protocols
- Dispatch screening for COVID-19 symptoms
- Personal Protective Equipment (PPE)
- Changes in operational protocols
- Modified non-patrol schedules to include telecommuting
- Potential personnel reassignments to cover Patrol shifts if needed

March 12, 2020
Youth and Family Services

• Youth and Family Services are being provided in a modified fashion
  o No public entry to the Luther Burbank Admin Building
  o No face-to-face services

• Counseling at Luther Burbank Park offices are now by phone, out of office, with Video Therapy beginning 3/30

• Food Pantry / Emergency Assistance
  o Bagged Food and grocery Gift Cards are provided at the front door LB Office
  o Utility Assistance/ temporary financial assistance and other Referrals are available with a phone appointment

March 12, 2020
Youth and Family Services Cont.

• **Senior Services**
  - YFS Geriatric Specialist continues to provide services
  - Resources for food delivery and other community needs provided

• **School-based Mental Health Counselors**
  - Continuing to work with youth and families
  - Information will be shared on YFS website and through social media

• **Thrift Shop**
  - Open daily
  - Hourly cleaning of all surfaces, more frequently for higher traffic areas.

March 12, 2020
Resources

• YFS Intake Line is still staffed, call **206-275-7657**.

• YFS Facebook will be updated regularly [www.mercergov.org/yfs](http://www.mercergov.org/yfs)

• ‘Mercer Island Neighbors’ Facebook
  - Community sponsored, community-wide page to post advice, ideas, resources, as well as connect and have conversations

• If there is a human service need for you or a neighbor during the COVID-19 situation, please call YFS at **206-275-7657**. A counselor will return your call within 24 business hours.

March 12, 2020
Help Us Slow the Spread

- If sick (fever/cough) STAY HOME.
- Cover your sneeze or cough with a tissue or your arm.
- Wash your hands or use alcohol-based sanitizer often throughout the day.
- Get in the habit of NOT touching your face so often.
- Clean more than you would regularly. Don’t forget high-touch areas like phones, door handles, light switches, and keyboards.
Help Us Slow the Spread

- Forgo the handshake for a wave or “elbow bump.”
- Eat healthy, stay hydrated, and get plenty of rest.
- People at higher risk of severe illness should stay home and away from large groups of people as much as possible, including public places with lots of people and large gatherings.
  - Over 60 years of age
  - Have underlying health conditions
  - Have weakened immune systems
  - Are pregnant
Looking for more?

- King County [www.kingcounty.gov/COVID](http://www.kingcounty.gov/COVID)
- Public Health [www.publichealthinsider.com](http://www.publichealthinsider.com)
- Mercer Island [www.mercergov.org/coronavirus](http://www.mercergov.org/coronavirus)
  - Additional resources for high-risk populations and businesses are available at [www.mercergov.org/coronavirusresources](http://www.mercergov.org/coronavirusresources)
- CDC [www.cdc.gov/coronavirus](http://www.cdc.gov/coronavirus)

March 12, 2020